

Bill No: Job No: Property No:

Application for a household water meter



South Staffs Water

Please complete the details in full.

Mr Mrs Miss Ms Other

Name: _____

Address: _____

Postcode: _____

Property details

Address of property to be metered if different from above:

_____ Postcode: _____

Customer Ref. UC (You will find this on your bill)

Contact telephone numbers

In order to arrange your survey, please provide your contact details. Please tick preferred contact:

Home: _____ Work: _____

Mobile: _____

Please note that appointments will be between 8am and 5pm, Monday to Friday. Someone will need to be present for the initial survey.

Type of property (where meter is required)

Flat Terraced Semi-Detached Detached

Number of people living in the property? _____

Do you use a sprinkler or leave a hosepipe running unattended? Yes No

Do you have a swimming pool/pond with a capacity greater than 10,000 litres? Yes No

Are you the property owner? Yes No

If you are in a rented property is your tenancy agreement for 6 months or longer? Yes No

If tenancy is for under 6 months, please attach authority from your landlord agreeing to the meter installation. If the property is rented please provide name, address and telephone details of landlord/managing agency/council/housing association:

Once the meter is installed how do you want to pay your future metered bills?

Direct Debit - in full following your bill

Choose your payment date: 1st 7th 14th 21st

Direct Debit monthly - spreading the payments, making budgeting easier

Choose your payment date: 1st 7th 14th 21st

Cash/cheque - in full following your bill

Cash/cheque monthly - using payment slips and paying by due dates

For Direct Debit payments, please complete the mandate below.

Declaration

I wish to have a meter installed at the property stated and agree to the Household Water Metering conditions. I understand that upon receipt of this application form you will contact me and arrange for a representative to carry out a survey which will determine whether or not a meter can be fitted, together with any additional charges which may apply.

This application must be signed by the bill payer.

Signature _____ Date _____

Completed forms should be returned to: South Staffs Water, PO Box 7040, Walsall, WS1 9QG

Instruction to your Bank or Building Society to pay by Direct Debit

To pay by Direct Debit please fill in this form

Customer Reference Number from bill

Originator's Identification No.

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society

Bank/Building Society _____

Address _____

Postcode _____

Instruction to your Bank or Building Society
Please pay South Staffordshire Water PLC Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with South Staffordshire Water PLC and, if so, details will be passed electronically to my Bank/ Building Society.

Signature(s) _____

Date _____

Banks and Building Societies may not accept Direct Debit instructions from some types of account.

Account Holder's Address - 1st line of address only

Postcode

Telephone Number



This guarantee should be detached and retained by the Payer.

Direct Debit Guarantee



This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit South Staffs Water will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request South Staffs Water to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit by South Staffs Water or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.

If you receive a refund you are not entitled to, you must pay it back when South Staffs Water asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.