



## NAV Application

### Type of application (please tick):

NAV site status enquiry       NAV bulk supply

### Application fee

As a water company we charge an application fee to cover the costs that we incur when managing applications which include activities such as logging and reviewing information, creating a design and providing a quote.

Our NAV application fees are below:

NAV site status enquiry application	NAV bulk supply application	Requote / Redesign
£73.20 including VAT	£610.80 including VAT	£475.20 including VAT

If you require an amendment to a quotation that represents a material change to the original design, we will consider this to be a new application and will apply the charges above.

We can accept your payment by the following methods. Please tick your preferred method:

- Debit/Credit Cards  
 BACS  
 Cheque

### BACS details:

Bank - HSBC  
 Sort code - 40-11-18  
 Account number - 63987183  
 Payee name - South Staffordshire Water Plc

**Please do not make payment until you have been allocated an Application Reference Number which will be your payment reference.**

Please return your completed application form to:

Developer Services  
 South Staffs Water  
 Green Lane  
 Walsall  
 WS2 7PD

Tel: 0345 345 1399

Email: [developerservices@south-staffs-water.co.uk](mailto:developerservices@south-staffs-water.co.uk)

## SECTION A – CONTACT DETAILS

Preferred method of contact: Post  Email

### NAV DETAILS

Company name: \_\_\_\_\_

For the attention of: \_\_\_\_\_

Property name / number: \_\_\_\_\_ Office telephone: \_\_\_\_\_

Street: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Village / town: \_\_\_\_\_ Email address: \_\_\_\_\_

City / county: \_\_\_\_\_ Postcode: \_\_\_\_\_

**Please note:** If on site works are being carried out by a different company, please complete details below.

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_

Job title: \_\_\_\_\_

Has the development been granted planning permission?  Yes  No

### SELF LAY PROVIDER (SLP) DETAILS

**If a Self Lay provider is working on behalf of the NAV customer please complete details below:**

Company name: \_\_\_\_\_

For the attention of: \_\_\_\_\_ Job title: \_\_\_\_\_

Property name / number: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Street: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Village / town: \_\_\_\_\_ Email address: \_\_\_\_\_

City / county: \_\_\_\_\_ Postcode: \_\_\_\_\_

WIRS accreditation status:  Design  
 Project management  
 Construction of mains and services  
 Service connections only  
 Construction of routine mains connections

## SITE DETAILS

Address and details of the site:

Site name: \_\_\_\_\_ Phase: \_\_\_\_\_

Street: \_\_\_\_\_

Village / town: \_\_\_\_\_ Site contact: \_\_\_\_\_

City / county: \_\_\_\_\_ Office telephone: \_\_\_\_\_

Postcode: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Site grid reference (mid point): \_\_\_\_\_ Email address: \_\_\_\_\_

Previous use of the site:  Greenfield or agriculture

Housing

Industry

Landfill

Filling station

Other (please specify) \_\_\_\_\_

## AUTHORISED REPRESENTATIVES DETAILS

(if you would like us to talk to a third party regarding works)

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Company: \_\_\_\_\_ Office telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Tick if this person is the main contact

Have you had a connection offer for this site before?  Yes  No

If yes, can you please provide the reference number \_\_\_\_\_

## SECTION B – SITE LOCATION PLANS

Please provide a minimum of 1 Nr. Site Location Plan with at least the below information present:

- A clearly marked site boundary
- Any existing utility apparatus supplying or running through the site
- North point
- Grid References
- Any changes in proposed ground levels/elevation.
- Plans must be to 1:500 or 1:250 Scale
- Plans must be provided in both .dwg (AutoCAD)\* and PDF form

**\*The AutoCAD should be geo-referenced indicating the total site boundary, the area occupied by each unit, common areas and your proposed service pipe routes. Please ensure all cross-references are attached or bound to drawing before being sent.**

## SECTION C – SITE DETAILS

Number of domestic and commercial properties to be built and connected on site:

Domestic	Commercial

What will the maximum annual demand be for this site: \_\_\_\_\_m<sup>3</sup> / year

What will the maximum daily demand be for this site: \_\_\_\_\_m<sup>3</sup> / year

Is this development already underway? (I.e. might we already have an existing scheme or application logged for this site) \_\_\_\_\_

Proposed start date for waterworks on site: \_\_\_\_\_

Details of any road space booked with the Local Authority or any restrictions set to working hours or methodology: \_\_\_\_\_

We will provide the site serve status as part of our response to this application however are there any existing properties or assets which you are already aware of in this location? \_\_\_\_\_

### WATER EFFICIENCY INCENTIVE

**We want to encourage developers to consider options and innovation in the management of the environment and water usage. To achieve this, we are offering a discount against our water infrastructure charges if you build your property to achieve a usage of below 125 litres per person per day. We recognise schemes that utilise efficient fittings, supply pipework reducers, rain and greywater harvesting systems and water neutrality.**

Are you building water efficient homes which will achieve less than 125 litres per person per day?  Yes  No

How many water efficiency homes will you be building? \_\_\_\_\_

Tick the box to confirm you have provided a plan to show which homes will be built with consumption below 125lpd:

Please confirm what evidence you are/will be submitting with your application to demonstrate the reduced consumption referenced above (e.g. Home Quality Mark (HQM) / BREEAM certification, outputs from the water calculator, another appropriate accreditation): \_\_\_\_\_

**When we receive evidence that homes will be built with reduced consumption, we will cater for this discount within the quote we provide to you. The discount amount will be based on a sliding scale with some example intervals shown below.**

**Table 3 – Discount sliding scale example**

Consumption	60lpd	80lpd	100lpd	No efficiency options included in design
Discount	£480/plot	£360/plot	£240/plot	£0/plot

For more information on our water efficiency scheme including the audit process and audit charges please refer to our Developer Services Charging Arrangement document (Chapter 13) which is available on our website here: [www.south-staffs-water.co.uk/media/c3iphf3l/developer-services-charging-arrangements.pdf](http://www.south-staffs-water.co.uk/media/c3iphf3l/developer-services-charging-arrangements.pdf).

## SECTION D – LAND OWNERSHIP

Please provide details of any 3rd party Land owners that may need to be contacted for completion of works:

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

## SECTION E – SOIL CONDITION REPORT

In the absence of a soil report or the Contaminated Land Assessment form which can be printed off the website, we will assume barrier pipe is going to be used. If main laying is required we require a full soil report and test results.



South Staffs Water

# Important Announcement For Developers

## Provision of Postal Address Requirements

Please note that we do not make connections **UNTIL** we are in receipt of the new postal address allocated by the local authority. This needs to be a copy of the notification issued by the local authority.

It is the developer's responsibility to provide details of the correct postal address for each new connection being made. This information helps us record the details on our billing system.

### Will your connection be affected?

**Yes:** If your application is for –

- Brand new dwellings/units
- Property conversions where new dwellings/units are created

**No:** If your application is for –

- Existing property having a replacement/separation supply only

**Do not delay getting YOUR connection. Contact your local authority at the earliest opportunity for your notification of postal address and then:**



**Post to:**

Developer Services  
South Staffs Water  
Green Lane  
Walsall  
WS2 7PD



**Email to:**

developerservices@south-  
staffs-water.co.uk